



600 Sandtree Drive, Suite 109, Palm Beach Gardens, Florida 33043
Office Phone: (561) 624-5888, Property Manager's Email: SChuilli@cra.email

Application Checklist

Date Received: _____

Closing Date: _____

Name of Purchaser(s): _____

Association: _____

Property Address: _____

ALL ITEMS INCLUDING THE APPLICATION FEES MUST BE SUBMITTED ALONG WITH THIS CHECKLIST FOR THE APPLICATION TO BE PROCESSED. THE APPLICATION PROCESS WILL BEGIN ONLY WHEN A COMPLETE PACKAGE IS SUBMITTED. **PLEASE NOTE: INCOMPLETE PACKAGES WILL NOT BE ACCEPTED.**

General Submission Requirements:

- ☐ Fully Executed Application
- ☐ Complete Lease Agreement
- ☐ Non-refundable fee in the amount of \$200.00 payable to Capital Realty Advisors, Inc. Standard processing time is 15 days from receipt of a complete package. (Rush Fee \$100 additional. Rush processing time is 3 days from receipt of a complete package.) _____ initial
- ☐ Association Governing Documents Received _____ initial

Owner(s) Realtor Info:

- ☐ Company Name: _____
- ☐ Company Phone: _____ Email: _____

Tenant(s) Realtor Info:

- ☐ Company Name: _____
- ☐ Company Phone: _____ Email: _____

Delivery of Certificate of Approval to:

- ☐ Email: _____ or Pick-up: _____

Comments:

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600 Sandtree Drive, Suite 109, Palm Beach Gardens, Florida 33403
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Treasure Coast II Condominium Association, Inc. Unit Use Application

In accordance with Section 18.2 of the Declaration of Condominium, the Board of Directors of the Association shall approve the unit use and within fifteen (15) days will grant either a Certificate of Approval or Denial based on the intended use of the unit. Section 17.1 of the Declaration of Condominium dictates unit use. The Board of Directors has the responsibility to provide proof of occupancy and unit use to the Association's Insurance Company.

Unit Address: _____

Lease Terms from: _____ to: _____

PROSPECTIVE TENANT INFORMATION: *(all information must be printed and legible)*

Full Name(s) of All Owners of Business: _____

Full Legal Name of Business / State Held: _____

Present Address: _____

Phone Number: _____ Cell: _____

Email: _____ Website: _____

Prior Approved Unit Use: _____

Proposed New Unit Use: _____

Number of Employees: _____

UNIT OWNER(S) INFORMATION: *(all information must be printed and legible)*

Name of Owner(s): _____

Mailing Address: _____

Phone Number: _____

Email: _____

Owner Initials _____ Tenant Initials _____

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IMPORTANT DISCLOSURE:

As an occupant of a Unit at Treasure Coast II Condominium Association, you will be required to abide by the terms of the Declaration of Condominium, By-Laws and Rules & Regulations. A copy of the Rules & Regulations should be obtained from the Owner or their agent.

ACKNOWLEDGMENT:

I/We have received, read, understood and agree to abide by the governing documents of the Treasure Coast II Condominium Association. Failure to comply with the terms and conditions thereof shall be a material default and breach of the LEASE agreement.

In the event the Unit Owner becomes delinquent in the payment of the association assessments during the term of the lease, the parties acknowledge the Association shall have the right to notify the tenant of such delinquency and demand all rent payments to be paid to the Treasure Coast II Condominium Association until the delinquency is paid in full per Florida Statute 718.116(11).

I/We are aware any falsification or misrepresentation of the facts on this application will result in an automatic rejection of this application. I/We certify the information provided on this application is true and agree the signature(s) below construes as my/our agreement to comply with the requirements contained therein.

Tenant Print

Tenant Signature

Tenant Print

Tenant Signature

Owner Print

Owner Signature

Date

To Be Completed by Board of Directors or Designated Agent

_____ Not Approved

Reason(s) Based on Unit Use: _____

_____ Approved

Date: _____

Signature(s) of Board / Agent: _____

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TREASURE COAST II CONDOMINIUM ASSOCIATION, INC.

c/o Capital Realty Advisors, Inc.

600 Sandtree Drive, Suite 109, Palm Beach Gardens, Florida 33403

Office Phone: (561) 624-5888, Property Manager's Email: SChuilli@cra.email

www.capitalrealtyadvisors.com

Owner Information Update

Name of Primary Owner: _____

Name of Secondary Owner: _____

Property Address: _____

City: _____ State: _____ Zip code: _____

Phone: _____ Mobile: _____

Primary E-Mail: _____ Alt. E-Mail: _____

Official Mailing Address: _____

City: _____ State: _____ Zip code: _____

Permitted Unit Use Per Attached Spreadsheet: _____

If it is a business, how many employees work in the unit? _____

Do you currently have a tenant(s)? ☐ Yes ☐ No

If yes, Tenant(s) Name(s): _____

Phone: _____ Phone: _____

E-Mail: _____ E-Mail: _____

Lease Start Date: _____ Lease End Date: _____

Please consider receiving Association information and official correspondence electronically. This would assist in decreasing postage and printing costs.

☐ Yes, I authorize my Association and Capital Realty Advisors, Inc. to communicate and send official Association notices to me via electronic transmission.

Signature

Date

Please notify Capital Realty Advisors, Inc. if any information on this form changes.

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Limited Industrial Table	
<i>Use Descriptions</i>	<i>Signature Next to Your Proposed Unit Use</i>
Residential Uses	
Accessory Dwelling Units	
Agricultural Uses	
Agricultural Veterinary Medical Services	
Aquaculture	
Plant Nurseries & Landscape Services	
Public and Institutional Uses	
Administrative Services, Not-For-Profit	
Cemeteries, Crematory Operations, Columbia	
Educational Institutions	
Place of Worship	
Post Offices	
Protective & Emergency Services	
Public Libraries	
Public Parks & Recreation Areas, Active	
Public Parks & Recreation Areas, Passive	
Recycling Drop-Off Centers	
Utilities	
Commercial and Business Uses	
Business and Professional Offices	
Commercial Day Care	
Construction Industry Trades	
Construction Sales and Services	
Financial Institutions	
Golf Driving Ranges	
Limited Retail Sales and Services	
Medical Services	
Pain Management Clinics	
Residential Storage Facilities	

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Limited Industrial Table	
<i>Use Descriptions</i>	<i>Signature Next to Your Proposed Unit Use</i>
Commercial and Business Uses Cont.	
Indoor Shooting Range	
Trades and Skilled Services	
Vehicular Sales and Service	
Vehicular Services and Maintenance	
Veterinary Medical Services	
Wholesale Trades and Services	
Industrial Uses	
Limited Impact Industries	
Yard Trash Processing on Lots Where Such Use Was Lawfully Established Priot to 03/29/02	
Life Science, Technology and Research Uses	
Biomedical Research	
Bioscience Research	
Computer & Electronic Components Research & Assembly	
Computer & Electronic Products Research & Assembly	
Computer Programming / Software Research	
Computer System Design	
Electromedical Apparatus Research & Assembly	
Electronic Equipment Research & Assembly	
Laser Research & Assembly	
Lens Research	
Management, Scientific and Technical Services	
Marine Research	
Medical and Dental Labs	
Medical Equipment Assembly	
Optical Equipment Assembly	
Optical Instruments Assembly	
Optoelectronics Assembly	
Pharmaceutical Products Research	
Precision Instrument Assembly	

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Limited Industrial Table	
<i>Use Descriptions</i>	<i>Signature Next to Your Proposed Unit Use</i>
Life Science, Technology and Research Uses Cont.	
Research & Development Laboratories & Facilities, Including Alternative Energy	
Technology Centers	
Telecommunications Research	
Testing Laboratories	
Targeted Industries Business Uses	
Aviation and Aerospace Manufacturing	
Business-to-Business Sales and Marketing	
Chemical Manufacturing	
Convention Centers	
Credit Bureaus	
Credit Information and Related Activities	
Customer Care Centers	
Customer Support	
Data Processing Services	
Electrical Equipment and Appliance Component Manufacturing	
Electronic Flight Simulator Manufacturing	
Fiber Optic Cable Manufacturing	
Film, Video, Audio & Electronic Media Production & Postproduction	
Food and Beverage Products Manufacturing	
Funds, Trusts and Other Financial Vehicle	
Furniture and Related Products Manufacturing	
Information Services and Data Processing	
Insurance Carriers	

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Internet Service Providers, Web Search Portals	
Irradiation Apparatus Manufacturing	
Lens Manufacturing	
Machinery Manufacturing	
Management Services	
Marine and Marine Related Manufacturing	
Metal Manufacturing	
Limited Industrial Table	
<i>Use Descriptions</i>	<i>Signature Next to Your Proposed Unit Use</i>
Targeted Industries Business Uses Cont.	
National, International and Regional Headquarters	
Nondepository Credit Institutions	
Offices of Bank Holding Companies	
On-line Information Services	
Performing Arts Centers	
Plastics and Rubber Products Manufacturing	
Printing and Related Support Activities	
Railroad Transportation	
Reproducing Magnetic and Optical Media Manufacturing	
Securities, Commodity Contracts	
Semiconductor Manufacturing	
Simulation Training	
Spectator Sports	
Surgical and Medical Instrument Manufacturing	
Technical Support	
Telephonic and On-line Business Services	
Textile Mills and Apparel Manufacturing	
Transportation Air	
Transportation Equipment Manufacturing	
Transportation Services	
Transaction Processing	
Trucking and Warehousing	
Wood and Paper Product Manufacturing	